

STILES TOWN BOARD MEETING – Wednesday, April 10, 2024

Stiles Town Board held its monthly meeting Wednesday, April 10, 2024, at 6:00 P.M. in the Stiles Town Hall. Chairman Flynn called the meeting to order at 6:00 P.M. and roll call done.

Present: Chairman Flynn, Supervisors Sonesen and Telford, and Clerk Babino. Treasurer Gillum arrived at 6:47 PM.

1. **Pledge of Allegiance** – Telford led the Pledge of Allegiance.
2. **Approval of Agenda** – Motion by Sonesen seconded by Telford to approve the amended agenda; motion carried.
3. **Approval of Previous Meeting Minutes** – Motion by Sonesen seconded by Telford to approve the March 13, 2024, town board meeting minutes; motion carried.
4. **Treasurer's Report** – Babino reported balance of M&M Sweep Account is \$282,747.10 (which includes ARPA for purchase of tractor), and Cemetery Fund is \$26,118.38.
5. **List of Bills for Payment** – Motion by Telford seconded by Sonesen to pay the bills presented by Clerk Babino; motion carried.
6. **Culvert/Driveway Permits** – No permits.
7. **Public Comment** – Election poll worker, Deb Konitzer, asked if the town could purchase lanterns for the elections in case of power outage, like there was at the last election. Flynn and Telford said that the town will be looking at some emergency gear (including generator for town hall, reflective vests and jackets for town employees, beacon lights for the chairman's truck, and a 2-way radio). A townspeople asked about getting an AED; Flynn will check with Jon Spice on this.

Old Business

8. **Hall Rental Process/Fees** – Sonesen found an old motion from 1998 to raise the rent to \$35. Discussion held. Motion by Sonesen seconded by Telford to approve R2024-02 Fee Schedule to include the \$35 fee for hall rental; motion carried.
9. **Fire Numbers Audit** – Joel Lavarda, Oconto County Board Supervisor and Oconto Falls Fire Department, had done an audit of the town's fire numbers. Discussion held on how to follow through with the results of the audit. Sonesen will create an organized list of fire numbers needing to be replaced. Flynn will talk to Tim Magnin, Oconto Falls Fire Department Chief, about preparing a letter to hand out to residents about updating their fire numbers. The letters will be handed out by our town employees as they are out doing road work.
10. **ARPA Project: Tractor & Implements – Road Groomer** – At last month's meeting, a townspeople had concerns about the road groomer working on our roads, so Flynn contacted other towns that use a road groomer, and they all had high praise. Flynn then contacted road groom directly about costs and in return Swiderski Equipment called him with a decreased price of \$16,800. Motion by Sonesen seconded by Telford to approve the decreased price of \$16,800 for the road groomer, to be purchased with ARPA money; motion carried.

New Business

11. **Clerk Resignation & Posting for Remainder of Term** – Clerk Babino has resigned but will stay on as Clerk until a new Clerk is hired. Discussion held. Telford has posted job posting on Facebook and will continue to post until a new Clerk is hired.
12. **Options for combining Clerk/Treasurer and/or Appointed vs Elected Position** – Sonesen researched combining the Clerk and Treasurer positions and appointing vs electing each position. She provided handouts. Currently, over half of the townships in Wisconsin have an appointed Clerk. Discussions held.

13. **Application for Temporary Class B Retailer’s Licenses – Oconto River Bowman** – Babino received applications and fees for temporary Class B Retailer's Licenses for Oconto River Bowman for May 4, 2024, and July 27, 2024. Applications reviewed. Motion by Telford seconded by Sonesen to approve the Temporary Class B Retailer’s License for the Oconto River Bowman for May 4, 2024; motion carried. Motion by Telford seconded by Sonesen to approve the Temporary Class B Retailer’s License for the Oconto River Bowman for July 27, 2024; motion carried. Babino issued license number 2024-2B issued for May 4, 2024, and license number 2024-3B for July 27, 2024. Gillum will mail licenses to President Kris Oliver when she mails receipt.
14. **Put out for bid to sell old tractor** – Discussion held about selling the old tractor. Motion by Telford seconded by Sonesen to post the old tractor for sale at a minimum bid of \$300 to be opened at the May town board meeting; motion carried. Telford to prepare bid post.
15. **Younger Road Update** – Flynn said Hulsher Company was doing work for the railroad and had parked and unloaded their equipment on Younger Road, destroying some of Younger Road. Flynn contacted Renaldo Smith at Hulsher Company, and they had requested bids for fixing the ¾ of a mile. Flynn reached out to Oconto County and Duame Sand and Gravel for bids. Flynn also stated Younger Road has 2 sink holes and the Town will look at fixing these at the same time. Sonesen asked about money for the roads. Discussion held. Road bids went out, but nothing has been voted on yet. Flynn said he is still working with the railroad company to get Duame Road fixed as he's hoping to get this fixed at the same time as Younger Road.
16. **Trailer Park Ordinance and License** – Flynn has been doing research on trailer park and travel trailer State Statutes and other park ordinances. He last found an ordinance was done in the Town of Stiles in 1975. There was no record found that a license was issued by the Town of Stiles, nor could the trailer park find a license. Flynn said that a license must be issued for the trailer park to run. Flynn stated per State Statute, the trailer park must report all resident changes within 5 days, however, the park is not currently doing this. Discussions held. Will update ordinance with changes discussed and address at a future meeting.
17. **Salt Contract Remainder** – Flynn reported that the town had contracted for 200 tons of salt (prior years have been 300 tons). The town has 135 tons to get yet. Duame Sand & Gravel is looking into this for the town. Discussion held regarding storage of salt if town needs to get remainder of contract.
18. **Agenda items for next/future meeting (s)** – in no particular order. Discussion held. May meeting will include the raze order for the garage on Highway 22, WTA meeting recap and ambulance board meeting recap.

Sex Offender Residency Ordinance	2024 Reassessment/Revaluation
Littering/Improper Garbage Disposal Ordinance/Fees	Fire Call Invoicing – Internal Procedures
Zoning/Parcel Size Variances Research	Roads-Grasse Ct, Landing Rd, LRIP
Employee Handbook/Personnel Procedures	Traffic Study on Highway 22 by Kwik Trip
Industrial Solar Farms	Raze Order – Garage on Hwy 22
Cemetery Ordinance/Rules	Unfit for Human Habitation order – 5008 Stiles Rd
Wages/Compensation/Reimbursements – Resolutions	Property at 6912 Oconto River Shores Drive
ATV Updates	Fire Numbers Needing Replacement (Joel Lavarda Support)
Alternative Claims Process for Paying Bills	Town Board Calendar
Donations	Mobile Home Park Inspections/Ordinances/Zoning

The meeting was adjourned at 8:08 P.M.

The next town board meeting will be Wednesday, May 8, 2024.

THESE MINUTES ARE UNAPPROVED UNTIL THE NEXT TOWN BOARD MEETING.

Posted: Jill Babino, Stiles Town Clerk – 04/20/2024

Town Hall (5718 Watercrest Rd, Lena) and Town Website (www.townofstiles.org)