

STILES TOWN BOARD MEETING – Wednesday, December 13, 2023

Stiles Town Board held its monthly meeting Wednesday, December 13, 2023, at 6:00 P.M. in the Stiles Town Hall. Chairman Flynn called the meeting to order at 6:00 P.M. and roll call done.

Present: Chairman Flynn, Supervisors Sonesen and Telford, Treasurer Gillum, and Clerk Babino.

1. **Pledge of Allegiance** – Telford led the Pledge of Allegiance.
2. **Approval of Agenda** – Motion by Sonesen seconded by Telford to amend item #12 to state “2023-2024 Abrams Sand/Salt Agreement; motion carried. Motion by Sonesen seconded by Telford to approve the amended agenda; motion carried.
3. **Approval of Previous Meeting Minutes** – Motion by Telford seconded by Sonesen to approve the November 8, 2023, budget hearing minutes; motion carried. Motion by Telford seconded by Sonesen to approve the November 8, 2023, town board meeting minutes; motion carried. Motion by Telford seconded by Sonesen to approve the November 30, 2023, special town meeting minutes; motion carried.
4. **Treasurer’s Report** – Treasurer Gillum reported balance of M&M Sweep Account is \$175,696.98, Money Market Account is \$522.97, Equipment Fund is \$13,974.62, Cemetery Fund is \$26,118.38 and ARPA Fund is \$158,677.52.
5. **List of Bills for Payment** – Motion by Telford seconded by Sonesen to pay the bills presented by Clerk Babino; motion carried.
6. **Culvert/Driveway Permits** – Flynn reported there was a driveway permit for Jim Goffard for Guelig Road, across from 6085. No culvert is needed. Discussion held. Motion by Telford seconded by Sonesen to approve the driveway permit for Jim Goffard for Guelig Road; motion carried. Flynn also reported that Bill Murphy is requesting to move a driveway, however, Flynn inspected and he suggested that Bill reach out to the DNR as there are cattails in the ditch where he wants the new driveway.
7. **Public Comment** – Joel Lavarda, County Supervisor and Oconto Falls Assistant Fire Chief, stated Brandon from Oconto County Highway is aware of the traffic on Highway 22 by Kwik Trip and it will be brought to the local Emergency Planning Committee’s attention. Joel stated Encompass Child Care will be opening in May or June of 2024 in Oconto Falls. In the month of November, the fire department responded to 2 car accidents, 1 structure fire and 1 wild land fire in the Town of Stiles. Joel reminded everyone to check their fire numbers and get the new signage if needed, as the fire they responded to was difficult to find. Tim Magnin will be posting something on Facebook about the importance of updating fire number signs. If a new fire number is needed, contact Oconto County (the forms are on the County’s and Town’s websites). Oconto County will be having a free clean sweep for hazardous waste on May 10th at the Suring Highway Shop and May 11th in the City of Oconto. Joel will get this information to the town board once he receives it.

Old Business

8. **Approve Proposed 2024 Budget** – Motion by Sonesen seconded by Telford to approve the 2024 budget that was presented in November’s meeting; motion carried.
9. **Maintenance & Recycling Center Lead Job Posting** – Flynn stated there were 3 candidates for the maintenance and recycling center lead position. The chairman and supervisors reviewed all candidates prior to the meeting. Discussion held. Motion by Sonesen seconded by Telford to hire Bob Zoeller for the maintenance and recycling center lead position; motion carried. Bob Zoeller accepted the position.

10. **WTA Town Law Conference Recap** – Sonesen gave recap of the Wisconsin Town’s Association Law Conference that she attended. She touched base on cemetery and reimbursement for Veterans graves; this will be looked into in the future. She said the conference talked about annexation, however, there was nothing new. Another subject was 1st Amendment Rights. Sonesen said there are new laws. She reminded the board that citizens have the right to film or record meetings. Sonesen will be doing additional research on the public comments at meetings. All information is saved in the Town’s shared drive.

New Business

- 11. **Unfit for Human Habitation Order – 5008 Stiles Rd** – Flynn stated Tom Smith, building inspector, had received complaints about the condition of the property at 5008 Stiles Road. Tom had sent the owners a letter with an order to clean up the property. Tom did receive a call from a family member, who was very cooperative and stated they were going to clean up the property. Flynn will check with Tom to see if there are any other updates.
- 12. **2023-2024 ~~2024-2025~~ Abrams Sand/Salt Agreement** – Flynn stated the agreement with the Town of Abrams is the same as the previous agreement, except the price will increase from \$60 to \$70 per application of sand and salt. Discussion held. Motion by Sonesen seconded by Telford to approve the 2023-2024 sand and salt agreement with the Town of Abrams; motion carried. Flynn signed the agreement and Babino will send to the Town of Abrams.
- 13. **Oconto Area Humane Society Agreement** – Flynn stated the agreement for the Oconto Area Humane Society is the same as last year, except there’s a price increase. Chairman and supervisors reviewed agreement. Discussion held. The board will continue to do research on dog calls. Motion by Telford seconded by Sonesen to sign the agreement with the Oconto Area Humane Society; motion carried.
- 14. **Agenda items for next/future meeting (s)** – in no particular order. Discussion held as to what agenda items will be brought to January’s agenda. The chairman and supervisors decided they will begin working on the agenda creation process and Town Board meeting parliamentary process resolutions and equipment discussions. Research will be done prior to January’s meeting.

Agenda Creation Process & Town Bd Mtg Parliamentary Process Resolutions	ATV Updates
Sex Offender Residency Ordinance	Industrial Solar Farms
Fire Call Invoicing – Internal Procedures	Traffic Study on Highway 22 by Kwik Trip
Equipment Discussions	Roads-Grasse Ct, Landing Rd, LRIP
Dog catching ordinance/fees (winter)	Wages/Compensation/Reimbursements – Resolutions
2024 Reassessment/Revaluation	Hall Rental Process/Fees
Littering/Improper Garbage Disposal Ordinance/Fees	Cemetery Ordinance/Rules
Zoning/Parcel Size Variances Research	2024 Open Box Container Plan (Feb/March agenda)
Employee Handbook/Personnel Procedures	Raze Order – Garage on Hwy 22
Culvert/Driveway Procedure Updates (Jan agenda)	

The meeting was adjourned at 6:52 P.M.

The next town board meeting is Wednesday, January 10, 2024

THESE MINUTES ARE UNAPPROVED UNTIL THE NEXT TOWN BOARD MEETING.

Posted: Jill Babino, Stiles Town Clerk – 12/22/2023

Town Hall (5718 Watercrest Rd, Lena) and Town Website (www.townofstiles.org)