

STILES TOWN BOARD MEETING – WEDNESDAY, AUGUST 9, 2023

Stiles Town Board held its monthly meeting Wednesday, August 9, 2023, at 6:00 P.M. in the Stiles Town Hall. Chairman Flynn called the meeting to order at 6:00 P.M. and roll call done.

Present: Chairman Flynn, Supervisors Sonesen and Telford, Treasurer Gillum, and Clerk Babino.

1. **Pledge of Allegiance** – Telford led the Pledge of Allegiance.
2. **Approval of Agenda** – Motion by Telford seconded by Sonesen to move item #22 to item #10 (listed as #10 & #11 in these minutes); motion carried. Motion by Sonesen seconded by Telford to approve the amended agenda; motion carried.
3. **Approval of Previous Meeting Minutes** – Motion by Telford seconded by Sonesen to approve the July 11, 2023, meeting minutes; motion carried.
4. **Treasurer's Report** – Treasurer Gillum stated our plan to go live with our accounting system will be September 1, 2023. M&M Sweep Account has \$105,838.60 as of today August 9, 2023; Equipment Fund \$13,974.62; Cemetery Fund \$26,160.38 and ARPA Fund \$158,677.52.
5. **List of Bills for Payment** – Board review list of bills for payment; questions asked. Motion by Sonesen seconded by Telford to pay the bills presented by Clerk Babino; motion carried.
6. **Culvert/Driveway Permits** – No culvert or driveway permits. Flynn stated he received an application, but it was never approved and found the culvert and driveway were put in incorrectly. Flynn will reach out to the homeowner to have this corrected.
7. **Public Comment** – A towns person asked what item #21 (#22 in these minutes) was about; the town board stated that this was researched, and it will be discussed at that time. Another person asked if there could be something done about the speed limit on Hwy 22 by Kwik Trip as he feels this is a danger. The town board will look into and discuss the findings at a future meeting.

Old Business

8. **LUP application – 7132 Tower Drive Road** – Discussion held. Motion by Sonesen seconded by Telford to approve the land division application for 7132 Tower Drive Road; motion carried. Paperwork signed and Clerk Babino will deliver to surveyor Paul Shallow.
9. **LUP Internal Procedures & Appointments – Documentation** – Sonesen spoke on procedures and appointments for the land use plan commission and past records that were found. Discussions held. Secretary Vicki Glasnovich will bring this to the next LUP meeting. This will be discussed at the September town board meeting.
10. **Unpaid fire call invoices on property bills – Internal Processes** – Gillum had typed up internal processes and to begin charging interest on unpaid fire calls starting in 2023. Discussion held. Gillum and Babino will get together and go through past fire bills to determine what can be re-billed.
11. **Fire call invoice Cindy Falash – 4893 West Slope Lane** – Cindy Falash received a bill for a downed power line that started a fire, however, this was not on her property. Cindy will not be responsible for the bill. Telford to look into this fire bill and this will be discussed at a future meeting.
12. **Dog catching ordinance/fees** – Discussion held about possibilities of getting reimbursement for bringing animals to the Oconto Area Humane Society. Flynn to look into further and discuss with the Oconto County Humane Society. This will be discussed at a future meeting.
13. **Littering/Improper Garbage Disposal ordinance/fees** – Sonesen discussed what she had found so far but would like to do more research. This will be discussed at a future meeting.

14. **Town Mail Standards – Hall Mailbox vs PO Box vs Personal Addresses** – Discussion held as to what mail should be delivered to the town hall or PO Box or personal. No mail should be sent to personal addresses. Sonesen will come up with a policy and resolution to discuss at next month's meeting.
15. **Thompson Lane – Gravel Bids** – One quote received from Duame Sand & Gravel. Motion by Telford seconded by Sonesen to approve the quote of \$8,294 from Duame Sand & Gravel for Thompson Lane; motion carried.
16. **Boom Mowing Bids Reviewed & Equipment Discussions** – One quote received from Oconto County Highway Department. Discussion held. Motion by Telford seconded by Sonesen to accept the quote from Oconto County Hwy Dept for brush cutting with tractor and boom mower for \$136/hour; motion carried.
17. **Update on raze order for 5902 State Hwy 22** – Flynn reported that inspector Tom Smith sent a letter to the owner and Tom will keep the town posted as information is available. Any updates will be discussed at future meetings.

New Business

18. **Ambulance Board Meeting Recap** – Sonesen gave highlights from the ambulance board meeting.
19. **Cemetery Management** – Sonesen has been going through old cemetery records. She found that Kevin Wirtz handles the cemetery; Sonesen will meet with him to discuss. Sonesen will bring this to a future meeting.
20. **Annexation Letter** – Informational Only. The town received a letter from the City of Oconto Falls that they had adopted an ordinance for the annexation of the Oconto Falls Municipal Utility Property to the City of Oconto Falls. Flynn and Sonesen gave a brief overview of the letter.
21. **Review and adopt Municipal Emergency Operation Plan** – Flynn reported that he is still waiting for the municipal emergency operation plan from Jon Spice. Sonesen will create a resolution. This will be discussed at September's meeting.
22. **Jo Ann Usiak speed limit/no thru trucks Crawford Rd from Chicken Shack Rd** – Jo Ann Usiak discussed her concerns about the speed limit and trucks on Crawford Road. Telford researched. You must do an engineering study before changing any speed limit. This engineering study costs thousands of dollars. The town board will dig into further and discuss at future meetings.
23. Agenda items for next/future meeting(s)
 - a. ATV Updates
 - b. Agenda Creation Process & Town Bd Mtg Parliamentary Process Resolutions
 - c. Sex Offender Residency Ordinance
 - d. Industrial Solar Farms
 - e. Koski/Junk Yard Permit (Sept)

The meeting was adjourned at 8:10 P.M.

The next town board meeting is September 13, 2023.

Posted: Jill Babino, Stiles Town Clerk – 08/16/2023

Town Hall (5718 Watercrest Rd, Lena) and Town Website (www.townofstiles.org)