

## **STILES TOWN BOARD MEETING – WEDNESDAY, JUNE 14, 2023**

Stiles Town Board held its monthly meeting Wednesday, June 14, 2023, at 6:00 P.M. in the Stiles Town Hall. Chairman Flynn called the meeting to order at 6:00 P.M. and roll call done.

Present: Chairman Flynn, Supervisors Sonesen and Telford, Treasurer Gillum, and Clerk Babino.

1. **Pledge of Allegiance** – Supervisor Telford led the Pledge of Allegiance
2. **Approval of Agenda** – Motion by Sonesen seconded by Telford to approve the agenda; motion carried.
3. **Approval of Previous Meeting Minutes** – Motion by Telford seconded by Sonesen to approve the meeting minutes from May 10, 2023; motion carried.
4. **Treasurer's Report** – Treasurer Gillum stated we are still in the process of updating our accounting system. M.M Sweep Account is estimated at \$62,000, equipment fund is \$26,667.18, cemetery fund is \$26,160.38 and ARPA fund is \$158,677.52.
5. **List of Bills for Payment – Amend budget if necessary.** – Motion by Telford seconded by Sonesen to pay the bills presented by Clerk Babino; motion carried.
6. **Public Comment** – Joel Lavarda asked for support letters for The Kids Don't Float Life Jacket Loaner Station.

### Old Business

7. **Posting Locations** – Discussion held about changing the town's posting locations. Currently, posted at the Stiles Town Hall, The Store #65 and Northwoods Power Equipment. Supervisor Sonesen asked Supervisor Telford if the webpage has been working since the last discussion of position locations; Supervisor Telford reported that the webpage has been working but would like another person to have access to post on the webpage. Clerk Babino said she would. Supervisor Sonesen recommended that the Town prepare a resolution to change the posting locations to the Stiles Town Hall and the website; she will prepare this for next month's meeting.
8. **Humane Society Contract – Only charged per animal when drop off (no annual fee)** – Chairman Flynn clarified that there is no annual fee paid to the Oconto Area Humane Society. The contract states that the Town is to pay \$150.00 if an animal is brought in for boarding.
9. **Support letter for The Kids Don't Float Life Jacket Loaner Station** – Supervisor Telford read the letter supporting The Kids Don't Float Life Jacket Loaner Station. Discussion held. Motion by Sonesen seconded by Telford to approve and sign the letter of support; motion carried. Clerk Babino will email the letter to Joel Lavarda and Beth Earley.
10. **Koski/Iron Yard Salvage – Inspection Process** – Supervisor Sonesen gave the history of the inspections at the Koski Iron Yard Salvage. Discussion held. If at least 2 board members attend the inspection, then it is a public/open board meeting. Motion by Sonesen seconded by Telford to discontinue the current process of the whole board attending the inspection and only a town board representative will need to do the inspection and then report their finds at the next town board meeting; motion carried.
11. **Update on Landing Road research** – Supervisor Telford gave update on Landing Road. He is in the process of determining if Landing Road is a town road. Supervisor Telford will keep us posted as new information is obtained.

## New Business

1. **Jayme Sellen Oconto County Economic Development Corporation – OC housing study and 2023 Grant** – Jayme Sellen gave handouts and discussed the Oconto County housing study. Jayme also stated that they are still looking into getting fiber optic into more areas of Oconto County. She also stated that Encompass Child Care will be coming to Oconto Falls in the near future and this will increase childcare in Oconto County by 67%. Jayme said future plans include childcare, housing, new business, work force and more. The Oconto County Economic Development Corporation is looking for funds from municipalities. Motion by Telford seconded by Sonesen to donate \$500 to Oconto County Economic Development Corporation; motion carried.
2. **Election Day Emergency Response Plan. – Resolution to Adopt** – Clerk Babino explained that it's highly recommended that the Town has an Election Day Emergency Response Plan. Copies given to town board to review. Motion by Telford seconded by Sonesen to accept the Election Day Emergency Response Plan as Resolution R2023-03; motion carried.
3. **Road Work Updates** – Discussion held. Supervisor Telford is still working on LRIP for Guelig Road. The board will need do road inspections, including culverts, in the near future.
4. **Municipal Emergency Planning Template with Jon Spice** – Jon Spice with Oconto County spoke. The Town of Stiles needs to fill out a municipal emergency plan. Jon and Tim Magnin, Oconto Falls Fire Department, offered to help the town complete this. Chairman Flynn will work on this. This will be discussed in future meetings.
5. **Town of Stiles/Town of Oconto Falls-Town Line Road Agreement** – The Town of Oconto Falls reached out to the Town of Stiles in regards to the town line road agreement that was signed in 2005. Currently, the agreement was for Fireside Road, however, that is now County I, so it's now Oconto County will be taking care of this road. Agreement signed by chairman, supervisors and clerk. Clerk Babino will get this to the Town of Oconto Falls.
6. **Revision to Land Use Commission procedure** – Chairman Flynn discussed the procedure for the Land Use Plan Commission. The first step should be to contact the Oconto County Planning and Zoning Office at 920-834-6827. Then contact the Town of Stiles Plan Commission Chairman (currently Bob Rodich at 920-846-2372). The contact the Town of Stiles Clerk to be put on the next town board agenda (currently Jill Babino at 920-604-2765 or [clerk@townofstiles.org](mailto:clerk@townofstiles.org)). The town board will discuss this with the Land Use Plan Commission board; this will be discussed at a future meeting.
7. **Reschedule July Town Board Meeting** – Discussion held. The July Town Board Meeting will be rescheduled to Tuesday, July 11, 2023, at 6:00 P.M.
8. **BOR 2hour meeting – Thursday June 22<sup>nd</sup> @ 5pm** – Supervisor Sonesen wanted to remind everyone that the Board of Review meeting will be Thursday, June 22, 2023, at 5:00 P.M.
9. **Culvert permits** – Discussion held. Motion by Telford seconded by Sonesen to approve the driveway permit for Adam Koch on Duame Road.
10. **Boom mowing work out for bid** – Discussion held about hiring out for the heavier brush cutting in the ditches. Supervisor Telford will prepare Class 1 notice and send to the newspaper to be printed. The bids will be discussed at a future meeting.

11. **Alcohol & Cigarette/Tobacco Renewal Licenses** – Motion by Telford seconded by Sonesen to approve beer and liquor licenses and cigarette and tobacco licenses for the below; motion carried.

**Class A Liquor/Beer License:**

- Kwik Trip, Inc., 5908 Duame Rd, Lena, WI 54139
- Schierl Sales Corporation, The Store #65, 5070 Hwy 141, Oconto, WI 54153

**Class B Liquor/Beer License:**

- Jolene Barkhaus, JoJo's Diner, LLC, 5774 Duame Rd., Lena, WI 54139
- Craig Garfield, The Windmill, 6949 Hwy 22W, Oconto Falls, WI 54154
- Stephanie & Timothy Wirhanowicz, Steel Moose Bar & Grill, LLC, 7083 Hwy 22, Oconto Falls, WI 54154
- Deborah Wood, Riverwood Saloon, 4998 State Hwy 22, Lena, WI 54139

**Class B Beer License:**

- Wade Jeske, Lena Swamp Archery, 6640 Hwy 22, Oconto Falls, WI 54154
- Heidi Lade, Oconto Falls Sportsman's Club, 7974 Cty Rd I, Oconto Falls, WI 54154

**Cigarette and Tobacco Products Retail License:**

- Kwik Trip, Inc., 5908 Duame Rd, Lena, WI 54139
- Schierl Sales Corporation, The Store #65, 5070 Hwy 141, Oconto, WI 54153

12. **Supervisor Jeff from Town of Morgan speak on industrial solar farms** – Supervisor Jeff Fotts, Town of Morgan supervisor and Karen Nelson, Town of Morgan plan commission talked about the solar farms and what they have experience in their town.

13. **Thompson Lane grading and gravel addition** – Discussion held regarding the condition of Thompson Lane and the need for adding gravel and having road grade. Motion by Sonesen seconded by Telford to approve the need for gravel and grading on Thompson Lane and to post a Class 1 notice in the newspaper for bids; motion carried. Supervisor Telford will prepare notice and send to the newspaper for printing.

14. Agenda items for next/future meeting(s)

- a. Town Mail – Hall Mailbox vs PO Box vs Personal Addresses
- b. Putting unpaid Fire Call invoices on property tax bills
- c. Purchasing Procedures Ordinance – Amend to clarify limits
- d. ATV Updates
- e. Agenda Creation Process & Town Bd Mtg Parliamentary Process Resolutions
- f. Sex Offender Residency Ordinance
- g. Dog catching/collection guidelines and fees

The meeting was adjourned at 8:28 P.M.

The next town board meeting will be Tuesday, July 11, 2023.

Posted: Jill Babino, Stiles Town Clerk – \*\*\*/23

Town Hall (5718 Watercrest Rd, Lena); Northwoods Power Equipment (5290 US-141, Lena); The Store #65 (5070 Hwy 141, Oconto)