

TOWN OF STILES BOARD OF REVIEW –THURSDAY, JUNE 22, 2023

Stiles Town Board held the Board of Review meeting Thursday, June 22, 2023, at 5:00 P.M. in the Stiles Town Hall.

1. **Call Board of Review (BOR) to order** – Chairman Flynn called the meeting to order at 5:00 P.M.
2. **Roll Call** – Chairman Flynn, Supervisors Sonesen and Telford, Clerk Babino and Assessor Nathan Raddatz.
3. **Confirmation of appropriate BOR & Open Meetings notices** – Clerk Babino had confirmed posting of BOR & Open Meeting notices posted May 22, 2023.
4. **Appoint Chairperson for BOR (roll call vote)** – Motion by Babino seconded by Flynn to appoint Dani Sonesen as chairperson for BOR; motion carried.
5. **Verify that at least one BOR member has met the mandatory training requirements** – Chairman Flynn and Supervisor Sonesen completed mandatory training and Clerk Babino reported it to the State.
6. **Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. §70.47(7)(af))**
 - a. Town of Stiles CHAPTER 11 – CONFIDENTIALITY, EXPENSES PROVIDED TO ASSESSOR FOR ASSESSMENT PURPOSES
7. **Review of New Laws** – Assessor Raddatz reported new laws.
8. **Signing of assessment roll by Assessor and Clerk** – Assessment roll signed by Assessor Raddatz and Clerk Babino. Assessment roll given to Clerk Babino.
9. **Verify with Assessor that all open book changes are included in assessment roll** – Assessor Raddatz reported 2 changes and both are included in the assessment roll.
10. **Review Notices of Intent to File Objection (if any)** – No notices of intent to file objections.
11. **During the first two hours - Consideration of:**
 - a. **Waivers of the required 48-hour notice of intent to file an objection when there is good cause** - None
 - b. **Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court** - None
 - c. **Requests to testify by telephone or submit a sworn written statement** - None
 - d. **Subpoena requests** - None
 - e. **Any other legally allowed or required BOR matters** - None
12. **Review Assessment Roll**
 - a. **Omitted property that has been added (if any)** - None
 - b. **Double-assessed property that have been removed (if any)** - None
 - c. **Description or calculation errors that have been corrected (if any)** - None
 - d. **Property that changed assessment value (if any)**
 - i. **All Improvements (Buildings) changes and Land (Ag Use) >\$500 change** – Board reviewed report given by Assessor Raddatz.
13. **Certify all corrections of error under state law (Wis. Stat. §70.43)** – None

14. **Stiles Garbage Fees Audit results** – Board went through garbage fee audit results. Discussions held.
15. **Proceed to Hearing (if any), if proper notices/waivers given, unless scheduled for another date.**
 - a. **Clerk to introduce the case for hearing** – Not needed.
 - b. **Clerk to swear in all witnesses** – Not needed.
 - c. **Hearing of case** – Not needed.
 - d. **Deliberation** – Not needed.
 - e. **Decision (roll call vote)** – Not needed.
16. **Consider/act on scheduling additional BOR date(s)** – Not needed.
17. **Adjournment** – Meeting adjourned at 7:00 P.M.

THESE MINUTES ARE UNAPPROVED UNTIL THE NEXT BOARD MEETING.

Posted: Jill E. Babino, Clerk, Posted 6/26/23