

STILES TOWN BOARD MEETING – WEDNESDAY, February 9, 2022

Stiles Town Board held its monthly meeting Wednesday, February 9, 2022, at 6:00 P.M. in the Stiles Town Hall. Chairman Dupuis opened the meeting with the Pledge of Allegiance.

Present: Chairman Dupuis, Supervisors Sonesen and Telford, Treasurer Peterson and Clerk Babino.

Chairman Dupuis called the meeting to order at 6:00 P.M.

1. **Approval of Agenda** - Motion by Sonesen seconded by Telford to approve the agenda; motion carried.
2. **Approval of Previous Month's Minutes** - Motion by Telford seconded by Sonesen to approve the January 2022 town board meeting minutes; motion carried.
3. **Treasurer's Report** - Treasurer Peterson read report. Motion by Telford seconded by Sonesen to approve Treasurer's report with ending balance of \$1,206,961.27; motion carried.
4. **List of Bills-amend budget if not enough money (if needed)** - Motion by Sonesen seconded by Telford to pay bills presented by Clerk Babino; motion carried.
5. **Discuss and vote on Stiles blue bag ordinance** - Supervisor Telford read proposed Trash Compactor Bags Ordinance. Discussion held. Motion by Sonesen seconded by Telford to approve the Trash Compactor Bags Ordinance # 2022-01.
6. **Discuss and vote on credit card for town** - Discussion held; town credit card needed for purchase of software, laptops and future purchases. Supervisor Sonesen will create resolution. Motion by Telford seconded by Sonesen to table this until the Special Town's Meeting on February 22, 2022; motion carried.
7. **Discuss and vote on purchase of Sage 50 accounting software** - Discussion held on update of accounting software. Current system last updated in 2006. Update needed to perform federal filing and daily tasks. Upgrade to Sage 50 as they bought out Peachtree (current system). Motion by Telford seconded by Sonesen to approve upgrade of Sage 50 accounting software; motion carried.
8. **Discuss and vote on all copier proposals** - Discussion held on 4 quotes received for a new copier with printer and scanner. Motion by Sonesen seconded by Telford to purchase new copier/printer/scanner and service plan from Bay Impressions; motion carried.
9. **Discuss and vote on purchase of 2 laptops, one for clerk and one for treasurer; approve clerk and treasurer to purchase** - Discussion held. Current computers are outdated. Motion by Telford seconded by Sonesen to purchase 2 new laptops and approval for clerk and treasurer to purchase; motion carried.
10. **Discuss and vote on Public Records Retention Ordinance approved by the Wisconsin State Historical Society** Discussion held. Will need ordinance for Town of Stiles. Motion by Telford seconded by Sonesen to table this until the Special Town's Meeting on February 22, 2022; motion carried.
11. **Discuss and vote to approve the Town Clerk and Town Treasurer has the authority to dispose of town records as set by the Public Retention Ordinance in accordance with the Wisconsin State Historical Society** Discussion held. Motion by Sonesen seconded by Telford to give authority to Chairman, Clerk and Treasurer to dispose of town records as set by the Public Retention Ordinance in accordance with the Wisconsin State Historical Society; motion carried.
12. **Discuss and pick someone to take the Board of Review online training in March** - Discussion held. Supervisor Sonesen and Supervisor Telford will take the online training on March 28, 2022.
13. **Certification of election worker – Trishia Rogatzki** - Motion by Telford seconded by Sonesen to approve certification of Trishia Rogatzki as an election worker for the Town of Stiles for January 1, 2022 – December 31, 2023; motion carried.
14. **Informational Only: Website update by Supervisor Telford** - Supervisor Telford gave update on Town's website. There will be many updates in the near future.
15. **Approve operator's licenses** – No licenses requested.
16. **Issue Culvert Permits** – No permits requested.
17. **Correspondence** – No correspondence.
18. **Agenda items needed by March 2, 2022** – Please give agenda items to Chairman Dupuis.
19. **Open question and answer period** - Suggestion by townsperson to include time frame in the blue bag ordinance.
20. **Adjournment** - Motion by Sonesen seconded by Telford to adjourn meeting at 7:30 P.M.; motion carried.